



Alumni Board of Directors Duties and Responsibilities

The University of Miami looks to the members of the UM Alumni Association Board of Directors to provide a model of leadership to all alumni and affiliated alumni groups. By accepting to serve on the UM Alumni Association Board of Directors, volunteers join other committed alumni leaders in working toward the Association's success. Alumni Board of Directors members protect the interests and welfare of the University and Alumni Association and serve as policy makers, ambassadors, and guardians of the University of Miami.

The Board develops and monitors the Association's strategic and long-term programming, communicates needs and news to fellow alumni, and provides/promotes opportunities for engagement, philanthropy, career development, and fellowship among alumni.

Board positions include Directors (22 members total who serve a three-year term limit, with the ability to be renewed for one additional three-year term, thus serving a maximum of six fiscal years) and Officers (9 total who serve a one-year term, with the ability to be renewed for two additional one-year terms, thus serving a maximum of three fiscal years, with the exception of the President, President-Elect, and Immediate Past President roles who have varied term limits).

All Alumni Board of Directors members (Directors and Officers) are expected to:

- Attend and participate in regularly scheduled Alumni Board of Directors meetings
 - Three meetings per year (generally ½ day per meeting)
- In addition to regular meetings, members are expected to attend at least one regional meeting of a local 'Cane Community per fiscal year (as applicable) serving as a resource and active participant in their alumni programs
- Serve as a liaison between the Alumni Association and 'Cane Communities, as needed
- Serve as an ambassador on behalf of the University of Miami and the Association, at formal events and day-to-day encounters
- Serve as one of UM's most informed and engaged alumni volunteer leaders, educating alumni on programs, giving back, as well as alumni benefits, and services
- Be an advocate and cultivate/engage others to support the University
- Attend key alumni programs and events and encourage participation in on-campus and regional Alumni Association programs
- Participate on select standing, sub-, and ad hoc committees
- Make an annual "stretch" gift to the University
- Nominate candidates for our Alumni Awards Ceremony (complete online form)
- Nominate candidates for the Alumni Board of Directors (complete online form)
- Recruit alumni volunteers for future programs and events

- Assist in providing career opportunities for current students/future 'Canes as you are able (providing internships, job opportunities, and connections to corporations to UM)
- Purchase a UM license plate for your vehicle (if the plate is available for purchase in your state – Florida and Maryland)

Officers are also asked to:

- Serve as members of the Executive and Alumni Awards standing committees
 - Attend 3-4 meetings a year, usually lasting 1 ½ hours per meeting
- Chair select standing, sub-, and ad hoc committees
- Make a yearly leadership level gift (\$1,000 minimum) to the University