



## 'Canes Community Leadership – P.R.I.D.E. Chairs & Executive Board at Large Members

### P.R.I.D.E. CHAIR RESPONSIBILITIES

- Plan and execute events/programming in P.R.I.D.E. programming area(s). *\*Please refer to the [P.R.I.D.E. Programming Categories Section](#) for more information.*
- Manage event logistics and staffing.
- Coordinate event marketing with Secretary.
- Coordinate any financial transactions relating to event with Treasurer.
- Assist Secretary with completing post-event reporting requirements.
- Represent the University of Miami in a positive and professional manner.

### EXECUTIVE BOARD AT LARGE MEMBERS RESPONSIBILITIES

- Provide general support to 'Canes Community Executive Board.
- Assist Executive Board officers with their responsibilities.
- Manage a specific functional area for the 'Canes Community (i.e. 'Canes Community website maintenance).
- Represent the University of Miami in a positive and professional manner.