



## 'Canes Community Leadership – Vice President/President-Elect & Immediate Past-President

### VICE PRESIDENT/PRESIDENT-ELECT RESPONSIBILITIES

- Assist the President with providing leadership and strategic direction for the 'Canes Community.
- Train and prepare to take over the President position, to ensure the continuation of a successful and effective 'Canes Community during leadership transition process.
- Act on the President's behalf for 'Canes Community matters upon request or in his/her absence, including at scheduled Affiliate Group Leader Meetings and Conference Calls, organized by the UM Alumni Association, and the UM Alumni Association Board of Directors & Alumni Council Meeting.
- Make an annual stretch gift to the University of Miami during each fiscal year (June 1st to May 31st).
- Represent the University of Miami in a positive and professional manner.

### IMMEDIATE PAST-PRESIDENT RESPONSIBILITIES

- Assist the President with providing leadership and strategic direction for the 'Canes Community.
- Ensure a smooth leadership transition by serving as a mentor and advisor to the President and Vice President/President-Elect.
- Act on the President's behalf for 'Canes Community matters upon request or in his/her absence, including at scheduled Affiliate Group Leader Meetings and Conference Calls, organized by the UM Alumni Association, and the UM Alumni Association Board of Directors & Alumni Council Meeting.
- Represent the University of Miami in a positive and professional manner.