



Alumni Council Responsibilities

'Cane Communities Leaders

'Canes Communities leaders serve as a liaison between the Alumni Council and their local alumni city-based group. Each 'Canes Community serves to carry out the mission of the UM Alumni Association through a variety of social, cultural, and educational events geared toward alumni family and friends across the country. 'Canes Communities leaders serve a two-year term and may be re-elected for an additional two, two-year terms, thus serving a maximum of six years.

Duties:

- Submit a calendar of planned activities and events for the year to the Office of Alumni Relations
- Hold meetings and events within your local community
- Follow the PRIDE program to maximize alumni engagement
- Inform alumni in your community about the University and the UM Alumni Association
- Regularly communicate with the UM Alumni Association and the Office of Alumni Relations (i.e., notify us if there is a change in your leadership, upcoming event, etc.)
- Maintain the UM Alumni Association's best practices
- Participate in global 'Canes Communities Leader conference calls (typically held once a semester)
- Submit constituent-specific attendance information for all 'Canes Communities events to the Office of Alumni Relations (as applicable)
- Submit a mid-year and annual report including required financial information as specified by the Office of Alumni Relations

School and College Representatives

School and college group leaders are representatives from the University's academic schools and colleges. Each leader serves on the Alumni Council as a liaison between the UM Alumni Association and their specific school or college on campus. Each group serves to carry out the mission of the UM Alumni Association through a variety of social, cultural, and educational events for alumni. School and college representatives serve a one-year term and may be re-elected for an additional one-year term.

Duties:

- Hold regular meetings and events in accordance with your specific school/college
- Annually disseminate financial information about the group to members and the UM Alumni Association
- Implement group bylaws
- Regularly communicate with the UM Alumni Association, Office of Alumni Relations, and the appropriate school/college staff representative

- Maintain the University's best practices

Special Interest Group Leaders

Special interest group leaders are representatives from organized groups of alumni and friends who share a mutual interest relating to the University of Miami (i.e., UM Sports Hall of Fame, Band of the Hour, etc.). Each leader serves on the Alumni Council as a liaison between the Association and their group. These groups carry out the mission of the Association through a variety of social, cultural, and educational events. Group leaders serve a one-year term and may be re-elected for an additional one-year term.

Duties:

- Hold regular meetings and events in accordance with your specific group
- Annually disseminate financial information to your group membership and the UM Alumni Association
- Implement group bylaws
- Regularly communicate with the UM Alumni Association and Office of Alumni Relations
- Maintain the University's best practices