

Affinity Group Leadership – President-Elect, Vice President & Immediate Past-President

PRESIDENT-ELECT RESPONSIBILITIES

- Render assistance and cooperation to the President and become familiar with all policies, procedures, and activities of the Association.
- Perform the duties of the President in the President's absence.
- Serve as President in the event of the elected President's resignation or inability to complete the term and then serve the term for which he/she was elected.
- Act on the President's behalf for Affinity Group matters upon request or in his/her absence.
- Make an annual stretch gift to the University of Miami during each fiscal year (June 1st to May 31st).
- Represent the University of Miami in a positive and professional manner.

VICE PRESIDENT RESPONSIBILITIES

- Assist the President in the performance of presidential duties.
- Assist the President with providing leadership and strategic direction for the Affinity Group.
- Act as a liaison with the Affiliate Group as assigned by the President.
- Make an annual stretch gift to the University of Miami during each fiscal year (June 1st to May 31st).
- Represent the University of Miami in a positive and professional manner.

IMMEDIATE PAST-PRESIDENT RESPONSIBILITIES

- Assist the President with providing leadership and strategic direction for the Affinity Group.
- Ensure a smooth leadership transition by serving as a mentor and advisor to the President, President-Elect and Vice President.
- Act on the President's behalf for Affinity Group matters upon request or in his/her absence, including at scheduled Affiliate Group Leader Meetings and Conference Calls, organized by the UM Alumni Association, and the UM Alumni Association Board of Directors & Alumni Council Meeting.
- Represent the University of Miami in a positive and professional manner.